



CHILDREN & FAMILIES COMMISSION MEETING MINUTES

WEDNESDAY–September 7, 2022 – 10:30 A.M.

Via ZOOM

FIRST 5 GLENN COUNTY – NURTURING NEST
1035 WEST WOOD STREET – WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present: Action Items were addressed by the following quorum.

- ☑ **Chairperson** Dwight Foltz
- ☑ **Co-Chair** Bill Wathen (via Zoom)
- ☑ Heather Aulabaugh (via Zoom)
- ☑ Dianna Camarena (via Zoom)
- ☑ Keith Corum

Alternate Present: Christine Zoppi

Executive Director: ☑ Patricia Loera (Via Zoom) **Administrative Assistant:** ☑ Cindi Ambriz

Others Present: Elizabeth Mower

1. **CALL TO ORDER:**

Chairperson Foltz called this board meeting to order at 10:36a.m.

2. **ESTABLISH QUORUM:**

Quorum was established

3. **VERIFICATION OF POSTING OF AGENDA:**

Cindi Ambriz confirmed posting of Agenda 8-31-2022

4. **APPROVAL OF MINUTES:**

Commission approved **July 13, 2022** minutes with correction.

✓ **APPROVED** **Motion to Approve Minutes:**

Bill Wathen: Made first motion to approve

Diana Camarena: Made second motion to approve

ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Keith Corum, and Diana Camarena

Abstains to vote: Heather Aulabaugh

5. **Public Comment:**

None

NEW BUSINESS

ACTION Item 6

IMMEDIATE APPOINTMENT OF INTERIM COMMISSIONER FROM GLENN COUNTY BOARD OF SUPERVISORS (BOS)

ARTICLE IV, SECTION 3, SUBPART B, BYLAWS - MEMBERS

The Commission was presented with the new **Board of Supervisors Appointee, Mr. Keith Corum**, appointed from August 2, 2022 until the remainder of 2022, at which time they will revisit this to renew Mr. Corum appointment or consider the new BOS appointee. Commission received letter of appointment, and voted to accept.

✓ **APPROVED** **Motion to Approve Appointment letter:**

Heather Aulabaugh: Made first motion to approve

Bill Wathen: Made second motion to approve

ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Heather Aulabaugh, Keith Corum, and Diana Camarena



ACTION Item 7

PRESENTATION OF DATA DASH BOARD

Commissioner Aulabaugh present Elizabeth Mower, who gave a presentation of the Data Dash board used by head start. The Data Dashboard displayed Glenn County data using various indicators. Commission had questions about cost, Commissioner Aulabaugh said the majority of the cost would be absorbed by CaFS, and that \$3,000 would be spit with the agency’s wanting to join. Commission decided after the presentation to wait to discuss the matter of participation and funding after they have a closer look at the Data Dashboard, and after they review a contract and details of cost. Commissioner Aulabaugh said she would bring a contract with the needed information to the Commission when it was ready.

✓ **APPROVED**

Motion to Approve to wait to review the Dashboard and contract:

Bill Wathen: Made first motion to approve

Keith Corum: Made second motion to approve

ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Heather Aulabaugh, Keith Corum, and Diana Camarena

Item 8

AD HOC COMMITTEE: BYLAWS/POLICIES REVIEW

Ad Hoc Committee had the opportunity to report any information to Commission regarding current Bylaws. Commissioner Wathen said that at this time they did not have anything to report on, and requests for this item to be tabled for the following meeting.

ACTION Item 9

FIRST 5 GLENN COUNTY FINANCIALS

I. Ca Tax Revenue Disbursements

Commissioners received statement of Tax Revenue Distributions **pursuant to California Health & Safety Code section 130150**. There was a vote to recognize and accept the noted distributions (see attachment).

Distributions for FY 2021-22

JUNE - \$17,853.02

TOTAL OF TAX REVENUE DISBURSEMENTS: \$17,853.02

• **Expenditure Report**

* Commission received the most current Comparative Budget Report provided by Finance Director. Commission accepted reports.

II. SPCFA UPDATE

FY 2021-2022

2ND QTR: \$53, 171.44 RECEIVED

3RD QTR: \$50, 265.43 RECEIVED

4TH QTR: \$55, 316.17 RECEIVED

✓ **APPROVED**

Motion to Approve acceptance of Financial Reports:

Heather Aulabaugh: Made first motion to approve

Diana Camarena: Made second motion to approve

ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Heather Aulabaugh, Keith Corum, and Diana Camarena

ACTION Item 10

AUDIT REPORT CERTIFICATION FROM STATE CONTROLLER

Standard and Procedures for Audits of Local Entities Administering the California Children and Families Act and prescribed in California Health and Safety Code section 130151 (b). The Commission reviewed the official letter from **Joel James, Chief of the Financial Audits Bureau** stating that the desk review of

the annual audit report for the fiscal year ending June 30, 2021 is complete. The First 5 Glenn County Audit has met the minimum reporting standards contained in the **fiscal year 2020-21**. Commission voted to acknowledge and accept this letter.

- ✓ **APPROVED** **Motion to Approve acceptance of letter:**
Keith Corum: Made first motion to approve
Heather Aulabaugh: Made second motion to approve
ROLL CALL: Dwight Foltz, Bill Wathen, Heather Aulabaugh, Keith Corum, and Diana Camarena

ACTION Item 11 GLENN COUNTY AB361 COMPLIANCY 30-DAY RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION

As prescribed by current Commission, plan was approved to have “hybrid meetings”. Alternating between virtual, in-person, and locations for future meetings. Commission approved.

- ✓ **APPROVED** **Motion to Approve:**
Heather Aulabaugh: Made first motion to approve
Diana Camarena: Made second motion to approve
ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Heather Aulabaugh, Keith Corum, and Diana Camarena

ADVANCE PLANNING

ACTION Item 12 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

NEXT SCHEDULED MEETING

WEDNESDAY October 5th Time: 10:30am

- **Virtual** ○ **Physical Location: 1035 West Wood Street- Willows**

-This meeting is to present and approve the 2021-2022 Audit DRAFT and Annual Report & Evaluation DRAFTS. These will then be available for public review and comment.

SPECIAL MEETING

October _____, 2022 Time: 10:30am

- **Virtual** ○ **Physical Location: 1035 West Wood Street- Willows**

-This date will be set at the October 5th meeting for final approval of the 2021-2022 Audit and Annual Report & Evaluation.

- ✓ **APPROVED** **Motion to Approve Next Scheduled Meeting:**
Bill Wathen: Made first motion to approve
Heather Aulabaugh: Made second motion to approve
ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Heather Aulabaugh, Keith Corum, and Diana Camarena

Item 13 ADJOURNMENT

Meeting adjourned: 11:13 a.m.